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**Re: Termination of Property Management Agreement for** \_\_\_\_\_  
*(Rental Address)*

To Whom It May Concern:

I wanted to take this opportunity to thank you for your service; however, I have decided it is in my best interest to pursue other avenues. Please terminate your services on \_\_\_\_\_ *(property address)*, effective \_\_\_\_\_ *(date)*.

A representative of Clear Choice Property Management will be in touch with you prior to the termination date to pick up keys and any pertinent records/files. Please send any remaining funds in my account directly to me including tenant security deposits.

Sincerely,